

DEPARTMENT OF THE ARMY
GEORGIA ARMY NATIONAL GUARD
RECRUITING AND RETENTION BATTALION
5019 GEORGIA HIGHWAY 42, ROOM 202
ELLENWOOD, GEORGIA 30294-3438

GA-G1-R

8 September 2009

MEMORANDUM THRU

~~Commander, 2nd Regional R&R Task Force (ATTN: MAJ First Name, Middle Initial, Last Name) 5019 Georgia Highway 42, Room 202, Ellenwood, Georgia 30294-3438~~ *C.J.M. 12 Sep 09*

~~Commander, Recruiting and Retention Brigade (ATTN: LTC First Name, Middle Initial, Last Name) 5019 Georgia Highway 42, Room 202, Ellenwood, Georgia 30294-3438~~ *A.K.R. 13 Sep 09*

~~Chief of Staff (ATTN: COL First Name, Middle Initial, Last Name) 5019 Georgia Highway 42, Ellenwood, Room 212, Georgia 30294-3438~~ *B.C.K. 15 Sep 09*

For Human Resources Office (ATTN: CW2 First Name, Middle Initial, Last Name) HRO-AGR, 5019 Georgia Highway 42, Room 209, Ellenwood, Georgia 30294-3438

SUBJECT: Application for Voluntary Retirement

1. References:

- a. AR 600-8-24, Officer Transfers and Discharges, Chapter 6.
- b. AR 635-200, Enlisted Personnel, Chapter 12.

2. I Christy Joy Pringles, 999-88-7777, have read the reference above that applies to me and wish to apply for retirement effective: 31 July 2010.

3. I will have accumulated 20 years of Active Federal Service for retirement on 15 July 2010, but I understand that my effective date of retirement will be the last day of the month.

4. I wish to take 97 days of terminal leave and sell 20 days of leave. I have sold 40 days of leave during my military career. (Note: maximum of 60 days may be sold during a Soldier's military career). These days must be inclusive days.

5. I am requesting 20 days of Permissive Temporary Duty (PTDY) during: 23 – 26 March 2010, 30 March – 2 April 2010, 6 – 9 April 2010, 13 – 16 April 2010, and 20 – 23 March 2008. DA Form 31(s) is attached for each period of time. Include control numbers and all blocks must have signatures before sending through chain of command. These days must be inclusive days.

GA-G1-R

8 September 2009

SUBJECT: Application for Voluntary Retirement

6. My Basic Active Service Date (BASD) is: 20 July 1987, Pay Entry Basic Date (PEBD) is: 30 September 1985, Date of Rank (DOR) is: 1 February 2003, Highest Rank Held is: Sergeant First Class and Date of Birth (DOB) is: 20 February 1960.

7. I will be required to:

a. Travel to an (Active Duty Transition Center) Fort Benning or Fort Gordon or Fort McPherson or Fort Stewart, GA to begin my retirement out-processing and counseling.

b. Undergo a mandatory medical retirement physical examination no later than 1 month prior to my approved retirement date. The date of my retirement physical is: to be determined (TBD).

c. Attend a mandatory Survivor Benefits Program (SBP) on: to be determined (TBD).

d. Attend a mandatory Army Career and Alumni Program (ACAP) workshop on: to be determined (TBD).

e. Out-process through the Transition Center at Fort Benning or Fort Gordon or Fort McPherson or Fort Stewart, GA.

8. I have included an original DA Form 137-1 (Unit Clearing Record). All original signatures are required on the second page of the DA 137-1. S1, S2/S3, S4, and Commander must sign this form.

9. I have included a current Leave and Earning Statement (LES).

10. I have included an updated Retirement Points History Statement (RPHS).

11. I may be contacted at my (unit number) (706) 222-3344, or (home number) (706) 111-2233, or (cell number) (770) 333-5566, or (email) christy.j.pringles@us.army.mil.

My home mailing address is: 5960 Ansbach Avenue, Savannah, GA 33111-4306.

My mailing address upon retirement is: 4187 Hanau Drive, Savannah, GA 33222-6043.

Christy J. Pringles

CHRISTY J. PRINGLES

SFC, GA ARNG

Recruiting and Retention NCO